



**Amala**  
COLLEGE OF NURSING  
ACCREDITED BY NAAC WITH A GRADE

# AMALA COLLEGE OF NURSING

## AQAR (2022-2023)



### CRITERION 6 – Governance, Leadership and Management

#### Key Indicator 6.3– Faculty Empowerment Strategies

**Metric No. 6.3.1 The Institution has effective welfare measures for teaching and non- teaching staff**

**SUBMITTED TO**



**National Assessment and Accreditation Council**

# **GRATUITY SCHEME**



AMALA CANCER HOSPITAL SOCIETY

Phone: 914872304000

(GSTN:32AAATA4065B1ZH), AMALA NAGAR, KERALA, INDIA

AMALA COLLEGE OF NURSING - AMALA COLLEGE OF NURSING

CHPV No:B. NC 298-1

CHEQUE PAYMENT VOUCHER

Date: 30/12/2022

Paid to : GRATUITY - AIMS

By Cheque No : 1139696 Date: 30/12/2022 Bank: SOUTH INDIAN BANK-3127

Towards : Paid to Antony Joseph T for 8 Years of Service.

Amount Paid : ₹ 98,640 (Ninety Eight Thousand Six Hundred Fourty Only)

Prepared By

Checked By

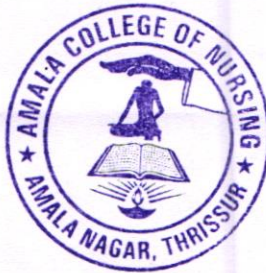
Verified By

Approved By

Received by  
(Name and Sign)

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32 ✓  
19/12/22  
Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555





# AMALA INSTITUTE OF MEDICAL SCIENCES

(An undertaking of Amala Cancer Hospital Society, No 51/1978)

Amala Nagar, Thrissur Dist., Kerala, India – 680 555

**Gratuity payable to Mr. Antony Joseph T. on his resignation from service on 12<sup>th</sup> December 2022**

**(Employee ID : (3689)**

Name of Staff	: Antony Joseph T.
Department	: Amala college of Nursing
Job Title	: Office Superintendent
Date of Joining	: 18 <sup>th</sup> August 2014
Date of Relieving	: 12 <sup>th</sup> December 2022
Break of Service / Long Leave	: Nil
Completed Year of Service	: 8Years, 3Months, 25Days
Years of service reckoned for calculation of Gratuity	: 8 Years

**Salary Details (Last working month)**

Basic Pay	Rs.19,960/- (Rupees Nineteen thousand nine hundred and sixty only)
Dearness Allowance	Rs.1412/- (Rupees One thousand four hundred and twelve only)
Total (Basic Pay+ Dearness Allowance)	Rs.21,372/- (Rupees Twenty one thousand three hundred and seventy two only)
Hence the Gratuity amount to be paid	$\frac{(19960+1412) \times 15 \times 8 \text{ years}}{26}$
Amount of Gratuity	Rs.98,640/- (Rupees Ninety eight thousand six hundred and forty only)

Prepared by:

Verified by:

Verified by:

Verified By:

20/12/22  
Bindu V G  
HR Assistant

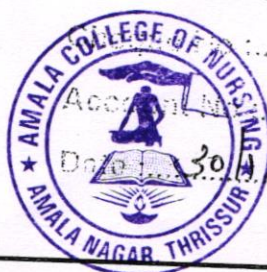
Adv. Piljo Verghese  
Manager- HR & Legal

Jackson James  
Accounts Manager (M.C.)

Aji Varghese P  
Asst. Internal Auditor

Verified By:

Franco Joseph K  
Chief Financial Officer



PAID  
Amount : 98,640/-  
01139696  
3127  
Date : 30/12/22

Approved By:

Fr. Julious Arakkal CMI  
Director

Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL





AMALA CANCER HOSPITAL SOCIETY

Phone: 914872304000

(GSTN:32AAATA4065B1ZH), AMALA NAGAR, KERALA, INDIA

AMALA COLLEGE OF NURSING - AMALA COLLEGE OF NURSING

CHPV No: B. NC 291-1

CHEQUE PAYMENT VOUCHER

Date: 22/12/2022


Paid to : GRATUITY - AIMS /


By Cheque No : 1139693 / Date: 22/12/2022 Bank: SOUTH INDIAN BANK-3127


Towards : Paid to Fancy Paul K for 6 Years of Service. /


Amount Paid : ₹ 75,496


( Seventy Five Thousand Four Hundred Ninety Six Only )

  
Prepared By

  
Checked By

  
Verified By


  
Approved By

  
Received by  
(Name and Sign)

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Printed User: RANJITH K.R



  
Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555





# AMALA INSTITUTE OF MEDICAL SCIENCES

(An undertaking of Amala Cancer Hospital Society, No 51/1978)

Amala Nagar, Thrissur Dist., Kerala, India – 680 555

**Gratuity payable to Fancy Paul K on her Resignation from service on 04<sup>th</sup> October 2021 (Employee ID : (19904))**

Name of Staff	: Fancy Paul K ✓
Department	: College of Nursing
Job Title	: Asst. Professor
Date of Joining	: 18 <sup>th</sup> August 2014
Date of Last Working	: 04 <sup>th</sup> October 2021
Date of Relieving	: 04 <sup>th</sup> October 2021
Break of Service / Long Leave	: 474 Days
Completed Year of Service	: 5 Years, 9 Months, 29 Days
Years of service reckoned for calculation of Gratuity	: 6 Years
<b>Salary Details (Last working month)</b>	
Basic Pay	: Rs.21,810/- (Rupees Twenty One Thousand Eight Hundred and Ten Only)
Dearness Allowance	: Rs. NIL
Total (Basic Pay+ Dearness Allowance)	: Rs.21,810/- (Rupees Twenty One Thousand Eight Hundred and Ten Only)
Hence the Gratuity amount to be paid	: $\frac{21,810 \times 15 \times 6}{26}$ years
Amount of Gratuity	: Rs. 75,496/- (Rupees Seventy Five Thousand Four Hundred and Ninety Six Only)

Prepared by:

Jinson P P  
Asst.Statutory Compliance

Verified by:

Adv. Piljo Verghese  
Manager- HR

Verified by:

Jackson James  
Accounts Manager (M C)

Verified By:

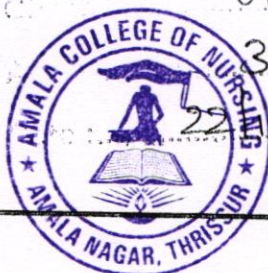
Aji Varghese P  
Asst. Internal Auditor

Verified By:

Franco Joseph K  
Chief Financial Officer

Approved By:

Fr. Julious Arakkal CMI  
Director



Prof. Dr. RAJEE REGHUNATH

PRINCIPAL

AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555

E-mail: [director@amalaims.org](mailto:director@amalaims.org)  
Web : [www.amalaims.org](http://www.amalaims.org)

Phone: ++91 487 2304000  
Fax: ++91 487 2307020





AMALA CANCER HOSPITAL SOCIETY

Phone: 914872304000

(GSTN:32AAATA4065B1ZH), AMALA NAGAR, KERALA, INDIA

AMALA COLLEGE OF NURSING - AMALA COLLEGE OF NURSING

CHPV No:B. NC 179-1

CHEQUE PAYMENT VOUCHER

Date: 14/10/2022

Paid to : GRATUITY - AIMS ✓

By Cheque No : 1100282 ✓ Date: 14/10/2022 Bank: SOUTH INDIAN BANK-3127

Towards : Paid to Merine Therese Jose for 5 Year of Service. ✓

Amount Paid : ₹ 61,702 ( Sixty One Thousand Seven Hundred Two Only )

Prepared By

Checked By

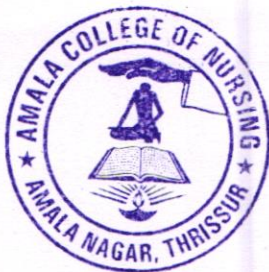
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Approved By

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(Name and Sign)

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Printed User: RANJITH K.R



Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555





# AMALA INSTITUTE OF MEDICAL SCIENCES

(An undertaking of Amala Cancer Hospital Society, No 51/1978)

Amala Nagar, Thrissur Dist., Kerala, India – 680 555

**Gratuity payable to Merine Therese Jose on her Resignation from service on 19<sup>th</sup> <sup>September</sup> August 2022**  
(Employee ID : (19944))

Name of Staff : Merine Therese Jose ✓  
Department : Amala College Of Nursing  
Job Title : Lecturer  
Date of Joining : 01<sup>st</sup> March 2017 ✓  
Date of Last Working : 19<sup>th</sup> <sup>September</sup> August 2022 ✓  
Date of Relieving : 19<sup>th</sup> <sup>September</sup> August 2022 ✓  
Break of Service / Long Leave : 108 Days  
Completed Year of Service : 5 Years, 3 Months, 3 Days ✓  
Years of service reckoned for calculation of Gratuity : 5 Years  
**Salary Details (Last working month)**  
Basic Pay : Rs.21,390/-  
(Rupees Twenty One Thousand Three Hundred and Ninety Only)  
Dearness Allowance : Rs.0/-  
Total (Basic Pay+ Dearness Allowance) : Rs.21,390/-  
(Rupees Twenty One Thousand Three Hundred and Ninety Only)  
Hence the Gratuity amount to be paid :  $\frac{21390 \times 15 \times 5}{26}$  years  
**Amount of Gratuity** : Rs. 61,702/- ✓  
(Rupees Sixty One Thousand Seven Hundred and Two Only)

Prepared by:

Jinson P P  
Asst.Statutory Compliance

Verified by:

Adv. Piljo Verghese  
Manager- HR

Verified by:

Jackson James  
Accounts Manager

Verified By:

Aji Varghese P  
Asst. Internal Auditor

Verified By:

Franco Joseph K  
Chief Financial Officer

Approved By:

Fr. Julious Arakkal CMI  
Director

PAID  
Amount : 61,702/-  
Cheque No : 01100282  
Account No : 3127  
Date : 14/10/2022



Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING