



AMALA COLLEGE OF NURSING AQAR (2022-2023)



CRITERION 2 – TEACHING- LEARNING AND EVALUATION

Key Indicator 2.3 – Teaching- Learning Process

Metric No. 2.3.1. - Student-centric methods are used for enhancing learning experiences by:

SUBMITTED TO



National Assessment and Accreditation Council

Self Learning

JOB DESCRIPTION OF COMMUNITY HEALTH PERSONNEL

Submitted To

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Job description is the description of the responsibilities associated with a given job.

A job description is a list of the general facts, or functions and responsibilities of a position.

Duties and Responsibilities

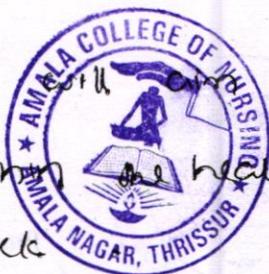
→ Administrative : They are responsible for the implementation of policies and programmes relating to nursing and midwifery services in the district.

will make recommendations to the DHO regarding the selection, appointment, leave, transfer, further education and possible promotion of nursing staff.

Responsible for intending of supplies and equipment for her section, and also taking part in budgetary planning will evaluate all reports from nursing staff in district, sent to DHO office.

will submit monthly and annual reports on the works done by her to the DHO.

→ Supervisory : They will work to promote harmony and efficiency within the health team to improve the quality of work.



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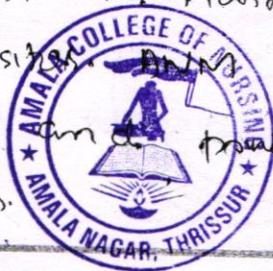
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→ Educational : They will initiate and assist with,

- * In service educational programmes.
- * orientation training programme
- * Dais' training programmes
- * Health worker (female) training programmes
- * Training student nurses in rural field health centre

→ General duties

- * To organize, direct and develop all the community health nursing and midwifery services in the district
- * will take part in all relevant discussions of health services in the district.
- * will interpret the need of the nursing and midwifery services to the DHO and zila parishad.
- * To help in the organization of maternal and child health programme.
- * Implementation of - immunization programme, training of traditional birth attendants, prophylaxis agent, nutritional deficiency disease etc.
- * to promote health and nutritional activities through the lady health visitors. This by providing them with talking points and training materials produced by various agencies.



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- To help in developing school health programme in district.
- * To ensure regular supply of equipments, records, registers, drugs, vaccines necessary for the MCH works in the PHCs and sub centres by assisting the store keepers, in procuring and distributing the supplies.
- * To ensure the maintenance of prescribed records and submission of periodical progress of MCH / FP nutritional work activities.
- * To help the statistical offices the District Family Welfare Bureau in compiling the periodical progress report of the MCH activities.
- * To investigate into the complaints against female paramedical personnel in the district and submit reports to the DMO.
- * To provide for the continuing education of the female MCH / FP functionaries in the district through short in service educational courses.
- * To tour for the minimum period of 15 days in the month and visit the PHCs, village, clinic, taluq, mabila mandals according to the advanced programme duty appointed by the medical officers.



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* To co-operate MCH/FP activities under taken through the voluntary health organization in the district and provide input to the extent possible to the mother and children organized in the taluqa, Mahila mandals, supplementary feeding centre

* To work with the functionaries of the other government department like social welfare, social development and education engaged in programmes for women and children

* Instructs individuals and families in health education and disease prevention in community health agency

* Teaches home nursing, maternal and child care, and other subjects related to individuals and community welfare.




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