



**Amala**  
COLLEGE OF NURSING  
ACCREDITED BY NAAC WITH A GRADE

# AMALA COLLEGE OF NURSING

## AQAR (2022-2023)



### CRITERION 3– Research, Innovations and Extension

#### Key Indicator 3.5 – Collaboration

**Metric No. 3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroad for academic, clinical training / internship, on-the job training, project work, student/faculty exchange, collaborative research programmes etc. during the year**

**SUBMITTED TO**



**National Assessment and Accreditation Council**



# **MEMORANDUM OF UNDERSTANDING**

**Between**

**St. Thomas' College (Autonomous), Thrissur, Kerala**

**and**

**Amala College of Nursing, Amala Nagar, Thrissur, Kerala**

**2<sup>nd</sup> January 2023**

Mentor: .....

Mentee: .....

This Memorandum of Understanding (MoU) is made on this day 2<sup>nd</sup> of January, 2023.

BETWEEN

St. Thomas' College, Thrissur, is a Higher Education Institution with Autonomous status, instituted by the Catholic Archdiocese of Thrissur, in the year 1919. The institution is affiliated to the University of Calicut and has been accredited by NAAC (UGC) with A++ Grade in the fourth cycle. The college was granted the status of 'College with Potential for Excellence (CPE)' in the year 2017 by the UGC. The College provides excellent research ambience with 9 research departments and adequate research infrastructure. St. Thomas' College, Thrissur hereinafter referred to as ("MENTOR") and shall include its lawful representatives and permitted assigns of the second part.

AND

Amala College of Nursing, Amalanagar, Thrissur, managed by the CMI Devamatha Province, is a Higher Education Institution established in 2005. It is a unit of Amala Institute of Medical Sciences which is comprised of a Medical College and a NABH-accredited multi super-specialty hospital. The College is recognized by INC and KNC, and is affiliated to Kerala University of Health Sciences. The college offers basic B.Sc. Nursing programme and M.Sc. Nursing programme. Amala College of Nursing, Thrissur hereinafter referred to as ("MENTEE") and shall include its lawful representatives and permitted assigns of the second part.

(MENTOR and MENTEE hereinafter referred to singularly as "the Party" and collectively as "the Parties")

Mentor: .....

Mentee: .....

## WHEREAS

- A. MENTOR is an established institution of Higher Education accredited by NAAC with A++ Grade with 3065 students with 23 Undergraduate Programs, 14 Postgraduate Programs and 9 research departments in the year 2022-2023. The college has 38 research guides supervising research programs of 130 research scholars.
- B. MENTEE is an established institution of Higher Education established in 2005 aspiring to be accredited by NAAC. The College has Nursing as discipline and is recognized by INC and KNC and affiliated to Kerala University of Health Sciences. It is a unit of Amala Institute of Medical Sciences which is comprised of a Medical College and a NABH-accredited multi super-specialty hospital.
- C. The Parties are desirous of entering into this MoU to declare their respective intentions and to establish a basis of co-operation and collaboration between the Parties upon the terms as contained herein.

## MENTOR AND MENTEE HAVE REACHED AN UNDERSTANDING AS FOLLOWS:

### 1. OBJECTIVE

The Parties, subject to the terms of this MoU and the laws, rules, regulations and national policies from time to time in force, will endeavour to strengthen, promote and develop cooperation between the Parties on the basis of equality and mutual benefit. The main objective is to enhance the overall quality of the MENTEE institution and mentor it to enable them to get accredited.

Mentor:  .....

Mentee:  .....

## 2. AREAS OF CO-OPERATION

2.1. Subjected to the laws, rules, regulations and national policies from time to time in force, governing the subject matter the MENTOR a well-performing accredited institution, will help the MENTEE to strive to upgrade their academic performance and get accredited through mentoring. Mentoring will facilitate the following:

- a. MENTOR IQAC will help establish MENTEE IQAC
- b. Training of Faculty and Staff for proper processes, documentation, presentation
- c. Sharing of knowledge, information and resources,
- d. Opportunities for research collaboration and faculty development
- e. Guidance and encouragement to institutions to adopt best practices.

2.2. The MENTEE shall do the following:

- a. Nominate fulltime faculty member as the Coordinator of the project.
- b. Avail the faculty and administrative staff for training in the MENTEE institution or MENTOR institution as and when required.
- c. Comply to the guidelines to initiate procedures for NAAC accreditation
- d. Get accredited in a responsible timeframe

2.3. Each Party will, subject to the laws, rules, regulations and national policies from time to time in force, governing the subject matter, endeavour to take the necessary steps to encourage and promote co-operation in the following areas:

- a. Research collaboration;
- b. Exchange of faculty;
- c. Exchange of students;
- d. Jointly organize international conferences; and
- e. Any other areas of co-operation to be mutually agreed upon by the Parties from time to time.

Mentor: .....

Mentee: .....



- 2.4. For the purpose of implementing the co-operation in respect of any area in sub-clause 2.3 the Parties may enter into a legally binding agreement subject to terms and conditions as mutually agreed upon by the Parties.

### **3. FINANCIAL ARRANGEMENTS**

- 3.1. This MoU will not give rise to any financial obligation by one Party to the other.
- 3.2. Each party will bear its own cost and expenses in the implementation of this MoU.

### **4. CONFIDENTIALITY**

- 4.1. Each Party shall undertake to observe the secrecy of confidential information received from or supplied to the other Parties during the period of implementation of this MoU or other agreements made pursuant to this MoU.
- 4.2. For purposes of this MoU, "confidential information" means any information whether prior to or hereinafter disclosed by a Party (the Disclosing Party) to the other Parties (the Receiving Party) of this MoU involving technical, business, marketing, policy, knowhow, planning, project management and other information, data and/or solutions in any form, including but not limited to any information which is designated in writing to be confidential or by its nature intended to be for the knowledge of the Receiving Party or if orally given, is given in the circumstances of confidence.
- 4.3. All Parties agree that the provisions of this Clause shall continue to be binding between the Parties notwithstanding the termination of this MoU.

### **5. INTELLECTUAL PROPERTY RIGHTS**

- 5.1. The intellectual property rights shall be enforced in conformity with the respective national laws, rules and regulations of the Parties and with other international agreements signed by both Parties

Mentor: .....

Mentee: .....

5.2. The use of the name, logo and/or official emblem of any of the Parties on any publication, document and/or paper is prohibited without the prior written approval of either Party

## **6. EFFECT OF MOU**

This MoU serves only as a record of the Parties intentions and does not constitute, and is not intended to constitute or create, obligations under domestic or international law and will not give rise to any legal process and will not be deemed to constitute or create any legally binding or enforceable obligations, express or implied.

## **7. NO AGENCY**

Nothing contained herein shall be construed so as to constitute a joint venture partnership or formal business organization of any kind between the Parties or so to constitute either Party as the agent of the other.

## **8. ENTRY INTO EFFECT AND DURATION**

8.1. This MoU will come into effect on the date of signing and will remain in effect for a period of one (1) year.

8.2. This MoU may be extended for a further period as may be agreed in writing by the Parties

## **9. REVISION, VARIATION, AMENDMENT AND TERMINATION**

9.1. Any Party may request in writing a revision, variation or amendment of this MoU.

9.2. Any such revision, variation or amendment agreed to by the Parties shall be in writing and shall form part of this MoU.

Mentor: .....

Mentee: .....

- 9.3. Such revision, variation or amendment shall come into force on such date as may be determined by the Parties.
- 9.4. Any party may terminate this MoU by giving six (6) months advance notice in writing to the other party.
- 9.5. Any revision, variation, amendment, termination or expiration shall not prejudice the implementation of any project, activity or cooperation arising from or based on this MoU before or up to the date of such revision, variation or amendment.

## **10. SUPERVENING EVENTS**

- 10.1. Notwithstanding sub-clause 9.1, should any other event occur which hinders or restricts the implementation of this MoU, the parties shall use their best endeavour to agree upon such action, as may be necessary and equitable, to remove the cause of such event.

## **11. SETTLEMENT OF DISPUTES**

Any difference or disputes between the Parties concerning the interpretation and/or implementation and/or application of any of the provisions of this MoU shall be settled amicably through mutual consultation and/or negotiations between the Parties without reference to any third party or international tribunal.

## **12. COMPETENT AUTHORITIES**

The authorities responsible for the fulfillment of this MoU are the Principal of MENTOR and the Principal of MENTEE

Mentor: .....

Mentee: .....



### 13. COMPETENT AUTHORITIES

13.1. Any communication under this MoU shall be in writing in the English language and delivered by registered mail to the address or sent to the electronic mail, as the case may be, shown below or to other such address or electronic mail address or facsimile number as either Party may have notified the sender and shall, unless otherwise provided herein, be deemed to be duly given or made when delivered to the recipient at such address or electronic mail address or facsimile number which is duly acknowledged:

To : Principal  
Address : Amala College of Nursing, Amalanagar, Thrissur, Kerala  
Attn. To : Principal  
Tel. No. : 9446606101  
E-mail : amalanursingcollege@amalaims.org

To : Principal  
Address : St. Thomas' College (Autonomous), Thrissur – 1, Kerala  
Attn. To : Principal  
Tel. No. : +9198281847648  
E-mail : principal@stthomas.ac.in

13.2. It shall be the duty of the Parties to notify the other if there is a change of address or entity by giving a written notice within fourteen (14) days.

The foregoing record represents the understandings reached between MENTOR and MENTEE upon the matters referred to therein.

Mentor: .....

Mentee: .....

**IN WITNESS WHEREOF** this MoU has been duly signed in duplicate at St. Thomas' College (Autonomous), Thrissur on this 2<sup>nd</sup> of January in the year 2023 in two (2) original texts in the English language, all texts being equally authentic.


Signed for and on behalf of  
Amala College of Nursing, Thrissur


Signed for and on behalf of  
St. Thomas' College (Autonomous), Thrissur

  
**Dr. Rajee Reghunath Ph.D.**  
**Principal**




In presence of

  
**RINU DAVID**  
Ass. professor

  
**Dr. Fr. Martin K. A., Ph.D.**  
**Principal**



In presence of

  
**Dr. Anil George**  
Vice Principal

Mentor: 

Mentee: 



## **MEMORANDUM OF UNDERSTANDING**

Between

**St. Thomas' College (Autonomous), Thrissur, Kerala, India**

and

**Amala College of Nursing, Amalanagar, Thrissur**

**18 September, 2019**

MENTOR: 

Initial

MENTEE: 

This **Memorandum of Understanding (MoU)** is made on this day 18<sup>th</sup> of September, 2019

**BETWEEN**

**St. Thomas' College, Thrissur**, is a Higher Education Institution with Autonomous status, instituted by the Catholic Archdiocese of Thrissur, in the year 1919. The institution is affiliated to the University of Calicut and has been accredited by NAAC (UGC) with A Grade in the third cycle. The College was ranked 54 in NIRF (National Institutional Ranking Framework) 2019 conducted by the Ministry of Human Resource Development, Government of India, at the national level. The college was granted the status of 'College with Potential for Excellence (CPE)' in the year 2017 by the UGC. The College provides excellent research ambience with 9 research departments and adequate research infrastructure. St. Thomas' College, Thrissur hereinafter referred to as ("**MENTOR**") and shall include its lawful representatives and permitted assigns of the second part.

**AND**

**Amala College of Nursing, Amalanagar, Thrissur**, managed by the CMI Devamatha Province, is a Higher Education Institution established in 2005. It is a unit of Amala Institute of Medical Sciences which is comprised of a Medical College and a NABH-accredited multi super-specialty hospital. The College is recognized by INC and KNC, and is affiliated to Kerala University of Health Sciences. The college offers basic B.Sc. Nursing programme and M.Sc. Nursing programme. Amala College of Nursing, Thrissur hereinafter referred to as ("**MENTEE**") and shall include its lawful representatives and permitted assigns of the second part.

(**MENTOR** and **MENTEE** hereinafter referred to singularly as "the Party" and collectively as "the Parties")

**WHEREAS**

- A. **MENTOR** is an established institution of Higher Education accredited by NAAC with A Grade and Ranked 54<sup>th</sup> in NIRF Ranking 2019, with 3065 students with 23 Undergraduate Programs, 14 Postgraduate Programs and 9 research departments in the year 2019-2020. The college has 38 research guides supervising research programs of 130 research scholars.
- B. **MENTEE** is an established institution of Higher Education established in 2005 aspiring to be accredited by NAAC. The College has Nursing as discipline and is recognized by INC and KNC, and affiliated to Kerala University of Health Sciences. It is a unit of

**MENTOR:**

Initial

**MENTEE:**



Amala Institute of Medical Sciences which is comprised of a Medical College and a NABH-accredited multi super-specialty hospital.

- C. The Parties are desirous of entering into this MoU to declare their respective intentions and to establish a basis of co-operation and collaboration between the Parties upon the terms as contained herein.

**MENTOR AND MENTEE HAVE REACHED AN UNDERSTANDING AS FOLLOWS:**

**1. OBJECTIVE**

The Parties, subject to the terms of this MoU and the laws, rules, regulations and national policies from time to time in force, will endeavour to strengthen, promote and develop cooperation between the Parties on the basis of equality and mutual benefit. The main objective is to enhance the overall quality of the MENTEE institution and mentor it to enable them to get accredited.

**2. AREAS OF CO-OPERATION**

2.1 Subjected to the laws, rules, regulations and national policies from time to time in force, governing the subject matter, the MENTOR a well-performing accredited institution, will help the MENTEE to strive to upgrade their academic performance and get accredited through mentoring. Mentoring will facilitate the following:

- a) MENTOR IQAC will help establish MENTEE IQAC
- b) Training of Faculty and Staff for proper processes, documentation, presentation
- c) Sharing of knowledge, information and resources,
- d) Opportunities for research collaboration and faculty development
- e) Guidance and encouragement to institutions to adopt best practices.

2.2 The MENTEE shall do the the following:

- a) Nominate fulltime faculty member as the Coordinator of the project.
- b) Avail the Faculty and administrative staff for training in the MENTEE institution or MENTOR institution as and when required.
- c) Comply to the guidelines to initiate procedures for NAAC accreditation.
- d) Get accredited in a reasonable timeframe.

MENTOR: .....



Initial

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2.3 Each Party will, subject to the laws, rules, regulations and national policies from time to time in force, governing the subject matter, endeavour to take the necessary steps to encourage and promote co-operation in the following areas:

- a) Research collaboration;
- b) Exchange of faculty;
- c) Exchange of students;
- d) Jointly organize international conferences; and
- e) any other areas of co-operation to be mutually agreed upon by the Parties from time to time.

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4.3 All Parties agree that the provisions of this Clause shall continue to be binding between the Parties notwithstanding the termination of this MoU.

### 5. INTELLECTUAL PROPERTY RIGHTS

5.1 The intellectual property rights shall be enforced in conformity with the respective national laws, rules and regulations of the Parties and with other international agreements signed by both Parties.

MENTOR: .....

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9.3 Such revision, variation or amendment shall come into force on such date as may be determined by the Parties.

9.4 Any party may terminate this MoU by giving six (6) months advance notice in writing to the other party.

9.5 Any revision, variation, amendment, termination or expiration shall not prejudice the implementation of any project, activity or cooperation arising from or based on this MoU before or up to the date of such revision, variation or amendment.

10. SUPERVENING EVENTS

10.1.1 Notwithstanding sub-clause 9.1, should any other event occur which hinders or restricts the implementation of this MoU, the parties shall use

MENTOR:



Initial

MENTEE:





their best endeavour to agree upon such action, as may be necessary and equitable, to remove the cause of such event.

#### 11. SETTLEMENT OF DISPUTES

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#### 12. COMPETENT AUTHORITIES

The authorities responsible for the fulfillment of this MoU are the Principal of MENTOR and the Principal of MENTEE.

#### 13. NOTICES

- 13.1 Any communication under this MoU shall be in writing in the English language and delivered by registered mail to the address or sent to the electronic mail, as the case may be, shown below or to other such address or electronic mail address or facsimile number as either Party may have notified the sender and shall, unless otherwise provided herein, be deemed to be duly given or made when delivered to the recipient at such address or electronic mail address or facsimile number which is duly acknowledged:

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Address : Amala College of Nursing, Amala nagar, Thrissur  
Attn. To :  
Tel. No. :  
Fax No. :  
E-mail :

To : **Principal**  
Address : St. Thomas' College (Autonomous), Thrissur – 1, Kerala, India  
Attn. To : Principal  
Tel. No. : +9198281847648  
E-mail : principal@stthomas.ac.in

MENTOR:



Initial

MENTEE:





13.2 It shall be the duty of the Parties to notify the other if there is a change of address or entity by giving a written notice within fourteen (14) days.

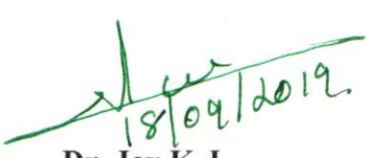
The foregoing record represents the understandings reached between **MENTOR** and **MENTEE** upon the matters referred to therein.

**IN WITNESS WHEREOF** this MoU has been duly signed in duplicate at **St. Thomas' College (Autonomous), Thrissur** on this **18<sup>th</sup> of September in the year 2019** in two (2) original texts in the English language, all texts being equally authentic.

Signed for and on behalf of  
**Amala College of Nursing, Thrissur**


Signed for and on behalf of  
**St. Thomas' College (Autonomous), Thrissur**

  
**Dr. Rajee Reghunath**  
Principal


  
**Dr. Joy K. L.**  
Principal

**Prof. Dr. RAJEE REGHUNATH**  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555



  
In the presence of  
**LAKSHMI G.,**  
PROFESSOR,  
AMALA COLLEGE OF NURSING.



  
**Dr. THOMAS PAUL KATTOOKARAN**  
M.Com., M.B.A. Ph.D  
ASSOCIATE PROFESSOR AND HEAD  
RESEARCH DEPT. OF COMMERCE  
ST. THOMAS' COLLEGE (AUTONOMOUS)  
THRISSUR - 680 001

In the presence of

**MENTOR:**

Initial

**MENTEE:**

## **MOU ACTIVITY WITH ST. THOMAS COLLEGE**



# AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

## Collaborative activity report with St.Thomas College (Autonomous)Thrissur

As part of Mou ,on 14/01/2022 a seminar was organized on topic FDP on E-Library Resources & its utilization organised by IQAC of our college. The session was guided by Mr.Sanjo Jose, Librarian, St.Thomas College Thrissur. The session started at 11.30am .The Faculty of our college actively participated and attended the session.

### Objectives

At the end of session faculty will be able to:

Understand on significance of publication and library resources

Identify practical challenges faced in publication process


Explain steps of publication process

AMALA COLLEGE OF NURSING, THRISSUR

**FDP on E-Library Resources & its Utilization**

Organized by IQAC, Amala College of Nursing

*Resource Person*



**Mr. Sanjo Jose**  
Librarian  
St. Thomas College (Autonomous), Thrissur

**Date: 14.01.2022**  
**Time: 11.30 a.m**  
**Platform : Zoom**



Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL


AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555



Library resources go through a review process. Librarians select books, journals, and databases that contain authoritative information produced by experts in a certain field. These might be expert researchers, professional experts, or journalists from news sources with a long reputation of credibility or editorial oversight.

The session mainly focused on addressing violence against women and children and how it can be prevented, role of health sector in protecting women right against violence has been discussed in detail. The session was helpful for the faculty. And everyone actively participated.



  
**Signature of principal**

Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555



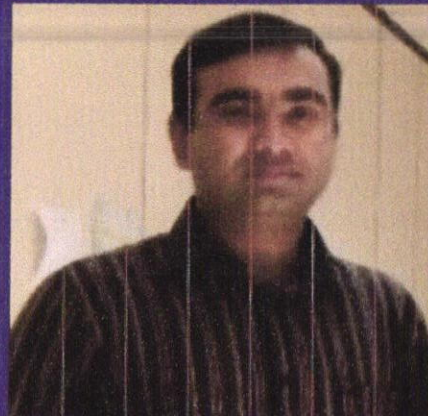
# AMALA COLLEGE OF NURSING, THRISSUR



## FDP on E-Library Resources & its Utilization

*Organized by IQAC, Amala College of Nursing*

*Resource Person*

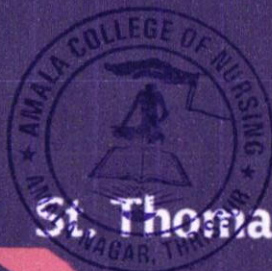


**Date: 14.01.2022**

**Time: 11.30 a.m**

**Platform : Zoom**

**Mr. Sanjo Jose**  
**Librarian**



**St. Thomas College (Autonomous), Thrissur**

Prof. D. RAJEE REGHUNATH  
PRINCIPAL

AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-686 006





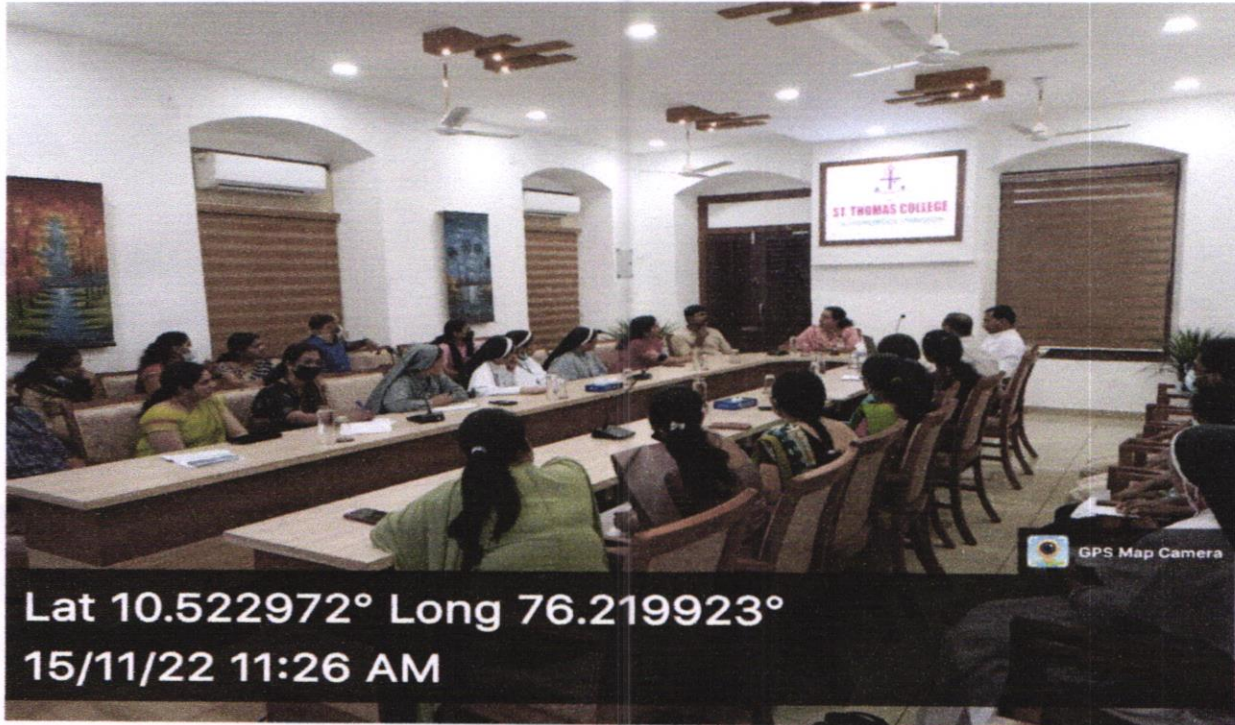
# AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.


## Collaborative activity report with St.Thomas College (Autonomous)

As part of Mou, on 15/11/2022 at 10 am attended meeting with faculty of St.Thomas College. All the members were present for the meeting. Fr.Anil Konkonth welcomed the gathering. Agenda of the meeting was regarding preparation for NACC peer team visit, utilization of plagiarism check software. Discussion done regarding documentation and preparation on physical arrangements to be done prior to visit. 2020 batch Msc Nursing students thesis were send for plagerism check with help of software available at St.Thomas College.As we were the Mentee College under St.Thomas timely guidance was done by the IQAC coordinator and criteria team.



Lat 10.522972° Long 76.219923°  
15/11/22 11:26 AM



  
Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555





# AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.



*Legu*

Prof. Dr. RAJEE REGHUNATH  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555