



Amala
COLLEGE OF NURSING
ACCREDITED BY NAAC WITH A GRADE

AMALA COLLEGE OF NURSING AQAR (2022-2023)



CRITERION 4 – Infrastructure and Learning Resources

Key Indicator 4.3 – Library as a learning Resource

Metric No. 4.3.4- Number of annual expenditure for the purchase of books and journals including e-journals during the year

SUBMITTED TO



National Assessment and Accreditation Council

**PROCEEDINGS OF
LIBRARY ADVISORY COMMITTEE
MEETINGS**

ACON LIBRARY COMMITTEE REGISTER

Library Committee Meeting Report

Date: 4th January 2022

Time: 11.00 am

Venue: Conference Hall

The Library committee meeting was started with silent prayer. Principal, Dr. Rajeev Reghunath presided over the meeting. He welcomed new committee members to the meeting. He also appreciated the old members.

Librarian presented the minutes of the previous meeting. She expressed her sincere gratitude for every body's co-operation in library activities.

minutes:

- Journal Renewal
- NAAL Preparation
- updation of LMS. KOHA

Agenda :-

Sr.No	Agenda	Decision	Action Plan	Target
1.	Book Purchase	To be Purchase	Suggestion invited	As far as possible
2.	Journal Renewal	To be Renew	Renewed	Jan. 31 st .

Principal also encourage library Staff and Faculties to motivate library usage. He announced that we were

Planned to arrange an award for the best library user. All Committee members were appreciated this decision.

Members attended:

S.N.	Members	Designation
1.	Prof. Dr. Rajee Reghunath	Principal
2.	Mrs. Lakshmi G	HOD
3.	Sr. Latha Elizabeth	Vice Principal
4.	Sr. Jyothi's LSL	Faculty member
5.	Mr. Don Jose	Faculty member
6.	Mrs. Rina David	Faculty
7.	Mrs. Ciladis George C.	Librarian.
8.	Mrs. Mary Land P.F.	Library Asst.

The meeting closed at 11.45 am with vote of thanks by the librarian.



190

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL

ANNA COLLEGE OF NURSING

ANNA UNIVERSITY

Library Committee Meeting Report

Date: 5th April 2022

Time: 10.00 am

Venue: Conference Hall

The library committee meeting was started at 10.00 am with silent prayer.

Principal, Dr. Rajee Raghunath presided over the meeting. He invited suggestions from committee members for the book purchase.

Librarian was presented the minutes of previous committee meeting, which held on 4th January 2022. Minutes:

- 1. Best library user award
- 1. Journal Renewal 2022
- 1. Book Purchase Suggestions

Agenda.

Slm	Agenda	Decision	Action Plan	Target
1.	Book Purchase Suggestions	To be purchase	Purchased	As far as possible
2.	Promot e-resources	To be provide	Promoting	As possible

Librarian presented the details which are submitted for NAAC SSR Submission. Other committee members gave suggestions to promote and update library for NAAC inspection.

Members attended:

Sl.No.	Members	Designation
1	Prof. Dr. Rajee Reghunath	Principal
2	Sr. Litha Elizabeth	Vice Principal
3	Mrs. Lakshmi G	HOD
4	Mrs. Charlin Chacko	HOD
5	Mrs. Don Jose	Faculty
6	Mr. Arun	Student (UG)
7	Mrs. Shilpa James	Faculty
8	Mrs. Gladis George C.	Librarian
9	Mr. Davis KO	Asst. Librarian

The meeting was closed at 11:00am with thanks giving by the Asst. Librarian.



Prof. Dr. RAJEE REGHUNATH

Library Committee meeting Report

Date: 6th July, 2022

Time: 10.00 am

Venue: Conference Hall

The 3rd Library Committee meeting was conducted at 10.00 am on 6th July 2022, with silent prayer.

Principal, Dr. Rajee Raghunath presided over the meeting. He invited student names for the selection of award winner. He posted Sr. Tyothish ISS and Shilpa madam to supervise and co-ordinate library for the NAAC inspection.

Librarian presented the suggested book lists for the next purchase for the approval of College Council. The minutes of the previous committee meeting was presented by the librarian.

Minutes:-

- x Book Suggestion list.
- x List of Best library users.
- x NAAC Preparation.

Agenda:-

Sl.No.	Agenda	Decision	Action Plan	Target
1.	Entry & Exit Face Punch	To be Purchased	Purchased 10.12.2022	As far as Possible
2.	Journal - Inventi	To be purchased	Purchased	As far as Possible

members attended:

Sl. No.	member	Designation.
1	Prof. Rajee Rejumanath	Principal
2	Sr. Lita Lizabeth	Vice Principal
3	Mrs. Lakshmi G	HOD
4	Mrs. Charlin Chacko	HOD
5	Sr. Jyothish CSC	Faculty member
6	Mrs. Shiba James	Faculty member
7	Mr. Arun (UG)	Student
8	Mrs Gladis George C.	Librarian.
9.	Mr. Davis KO	Asst Librarian.

Principal, also appreciated the library staff and committee members about the SSR Submission.

The meeting was closed and at 11.00 am with lots of thanks by Librarian.



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 Prof. Dr. RAJEE RECHUNATH
 PRINCIPAL
 AMALA COLLEGE OF NURSING
 AMALA NAGAR PO., THRISSUR-680 555

Library Committee Meeting Report

Date: 6th July

Time: 3.00 pm

Venue: Library

The meeting was started at 3.00 pm on 6th July with silent prayer.

Principal Dr. Rajee Raghunath ^{presided} over the meeting. He discussed about how ^{to increase} Online resources usage will increase by the students and faculties. The Committee members were raise the suggestions as - gave topics for journal club, Internal marks will give, awards etc.

Minutes of the previous committee meeting was presented by Librarian as follows:

- : NAAC Preparation
- : Entry & Exit Punching
- : Journal - inventi

Agenda:

Sr.No.	Agenda	Decision	Action Plan	Target
1.	New Computer for Entry & Exit		: Purchased	Dec. 31 st
2.	Final Order list for Book Purchase	Approval by CCM	To be ordered & Purchased on	Dec. 31 st
3.	Entry & Exit	Install	Installed on 10.12.2022	As far as possible

Librarian requests the committee to inform all students and faculties to maintain the

discipline in the library.

Dr. Rajee Reghunath informed to utilize the facilities available in the central library and also informed that, identity card system and barcode system is going to introduce on our library. The works related to this project is going on.

The members attended:

Sl.No.	members	Designation.
1.	Fr. Antony Mannumelomi	Asst. Director
2.	Prof. Dr. Rajee Reghunath	Principal
3.	Sr. Latha Elizabeth	Vice Principal
4.	Sr. Jyothi's CSI	Faculty
5.	Mrs. Chantlin Chuko	HOD
6.	Mrs. Lakshmi G.	HOD
7.	Mr. Arun (UG)	Student
8.	Mrs. Gladis George C.	Librarian
9.	Mr. Davis KO	Asst. Librarian

The meeting adjourned at 3.50 pm



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 Prof. Dr. RAJEE REGHUNATH
 PRINCIPAL
 AMALA COLLEGE OF NURSING
 AMALA NAGAR PO, THRISSUR-680 55

Library Committee meeting Report.

Date: 4th Jun. 2023

Time: 10:30 am.

Venue: Conference Hall

The Library Committee meeting was began with silent prayer. at 10:30 am. in the conference hall.

Principal, Dr. Rajee Reghunath preside over the meeting. Principal suggested to purchase new books for this year as per the suggestions from library users.

Committee discussed about the library users orientation programme which include library automation, Remote access of library - e-journals, DELNET, KCHS Previous Quast Papers, Syllabus, Web Catalogue etc

Minutes of the Previous meeting was presented by the Librarian.

minutes:

- x New Entry & Exit Systems
- x Discipline in library
- x Utilization of central library
- x New books arrived in our library
- x Journal Renewal

Agenda.

Sr. No.	Agenda	Decision	Action Plan	Target
1.	Book & Journal Purchase	To be Purchase To be Renewal for 2023	Purchased Renewed	As early as possible

2.	Library Automation	updation to be done	New arrivals	As early as possible
3.	User Orientation	To be introduce to new books	orientation done	As early as possible
4.	Remote Access	E-Journals Aptoclate DELNET Web OPAC	- Wifi facility - Orientation to users about Remote access	To be done as possible
5.	Photocopy print out charge Raise	Charge will be raised	Photocopy 1 copy of double side: 3/- Print : Blw - Rs. 3/- Colour - Rs. 10/-	7/11/2022 onwards.

Members attended :

Sl No.	Member	Designation
1	Prof. Dr. Rajee Reghunath	Principal
2	Mrs. Lakshmi G.	HOD
3	Mrs. Shilpa Jones	Faculty
4	Mr. Arun (ug)	Student
5	Mrs. Gladis George C.	Librarian
6	Mr. Davis K O	Asst. Librarian
7.	Mrs. Maryland P.F.	Library Asst.
8.	Mrs. Neethu (PG)	Student.

The meeting adjourned at 11:30 am

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR PO., THIRISSUR-680 555



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Library Committee Meeting

Date: 18th Mar. 2023

Time: 10:00 am

Venue: Conference Hall

Members:

1. Fr. Antony Mannumel CMI, Asst. Director
2. Dr. Rajee Raghunath, Principal
3. Mrs. Lakshmi, IQAC Coordinator
4. Mrs. Neethu Anbo, medical Surgical Dept.
5. Sr. Latha, Vice Principal
6. Mr. Gladis George C.
7. Mr. Davis K. D.
8. Mr. Binny A. P.

Library committee meeting starts with a silent prayer. Principal Dr. Rajee Raghunath presided over the meeting. The Librarian presented the minutes of the previous committee meeting as follows:

minutes:

1. Book Purchase:

Subjectwise books - 72 titles
Literature books - 23 titles

2. Print & Photocopy charges revised.
3. NAAC Inspection

Asst. Director, Fr. Antony Mannumel suggested to ensure our library activities may be research oriented as to support plagiarism checking, orientation etc. Principal also referred us about the facilities we have to support plagiarism

checking through MOU with St. Thomas College, Thrissur, and also with KUHS ID.

The Librarian and the Principal spoke about the shortage of Library space & storage area. Principal reminded the INC, requirement for 100 intakes (UG) as like 100 seats for UG students, Post Graduates and Faculties.

Fr. Antony also demanded that our library facilities and services must be oriented to enrich our QIM and QNM. He also demanded for systematic documentation and presentation to enhance our quality of service. Our committee members also discussed the website details of the library. It must include our useful links, publications, and abstracts that will help the researchers. Such actions help to increase the quality of the library.

C. K. K. /
4/20/2023



1/2/23

Prof. Dr. RAJEE REGHUNATH
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