



Amala
COLLEGE OF NURSING
ACCREDITED BY NAAC WITH A GRADE

AMALA COLLEGE OF NURSING

AQAR (2022-2023)



CRITERION 5 – STUDENT SUPPORT AND PROGRESSION

Key Indicator 5.1– Student Support

Metric No. 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment /prevention of ragging

SUBMITTED TO



National Assessment and Accreditation Council

MEETING MINUTES AND MEMBERS OF GRIEVANCE REDRESSAL COMMITTEE



AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

Minutes of Student Grievance Redressal Cell Held on 08.01.2022

Student Grievance Redressal cell was held on 8th January 2022 at 2.00 pm at Conference Hall after receiving grievance letter from second year B.Sc. Nursing students regarding presence of non-edible objects (hair, stones) in the mess food.

Members Present:

1. Prof. Dr. Rajee Reghunath
2. Sr. Litha Lizbeth
3. Dr. Sr. Merly John
4. Sr. Moly Thomas
5. Mr. Arun Mohan V
6. Ms. Margret James, Student Representative
7. Ms. Seena A F, Student Representative

Agenda of the meeting

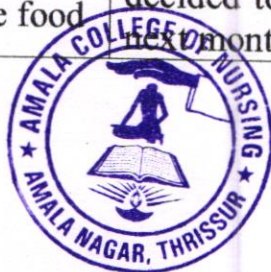
1. Report of previous meeting
2. Mess meeting with mess manager

Discussion of the Agenda

1. Meeting started with a silent prayer at 2.00 pm in the conference hall. Action taken report of the previous meeting was presented. Renovation of the hostel completed and shifted the students to the new hostel.
2. Plan mess meeting with mess manager: Principal enquired the students about their food problem. Students raised their issues regarding presence of stones and hair in the food. They planned to conduct a mess meeting after 2 days.

Action Taken Report:

Sl. No.	Date	Grievance	Action taken report	Date of Implementation
1	08.01.2022	Changing the menu and ensure healthy and safe food	Mess Meeting was conducted on 10.01.2022 and discussed the problem with mess manager. They decided to modify the menu from next month onwards	01.02.2022




Principal

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
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Minutes of Student Grievance Redressal Cell Held on 06.02.2023

Student Grievance Redressal cell was held on 6th February 2023 at 2.00 pm in the Conference Hall after receiving grievance letter from hostel students regarding acid fly attack in hostel.

Members Present:

1. Prof. Dr. Rajee Reghunath
2. Sr. Litha Lizbeth
3. Dr. Sr. Merly John
4. Sr. Moly Thomas
5. Mr. Arun Mohan V
6. Ms. Margret James, Student Representative
7. Mrs. Archana Jayakumar, Student Representative

Agenda of the meeting

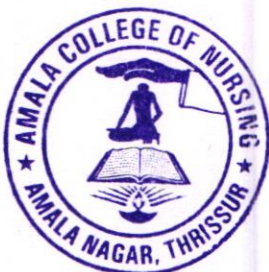
1. Report of previous meeting
2. Request for mosquito net and pesticide spraying in hostel

Discussion of the Agenda

1. Meeting started with a silent prayer at 2.00 pm in conference hall. Action taken report of the previous meeting was presented. Mess meeting was conducted and menu was modified as per the discussion in the meeting.
2. Request for mosquito net and pesticide spraying in hostel
Principal, Dr. Rajee Reghunath enquired the students about the acid fly bite. Students raised their issues regarding the acid fly bite and skin problems faced by them. The students raised the need of mosquito net.

Action Taken Report:

Sl. No.	Date of Meeting	Grievance	Action taken report	Date of Implementation
1	06.02.2023	Acid Fly attack	Meeting was conducted on 06.02.2023 and discussed the problem with Principal, Hostel Warden and maintenance department. In the meeting they decided to fix window net and planned pesticide spray monthly once	09.05.2023



PRINCIPAL

Prof. Dr. RAJEE REGHUNATH
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**GRIEVANCE REDRESSAL COMMITTEE
MEMBERS**



Amala COLLEGE OF NURSING

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Amala Nagar, Thrissur – 680 555, Kerala

First Nursing College accredited by NAAC with A grade in the first cycle (RAF)

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(Certificate No. 18-16/2893-INC)

GRIEVANCE REDRESSAL COMMITTEE MEMBERS 2022-2023

Chairman: Prof.Dr. Rajee Reghunath, Principal

Members:

1. Prof. Dr. Rajee Reghunath
2. Sr. Litha Lizbeth
3. Dr. Sr. Merly John
4. Sr. Moly Thomas
5. Mr. Arun Mohan V
6. Ms. Margret James, Student Representative
7. Mrs. Archana Jayakumar, Student Representative


Principal



Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555

**MEETING MINUTES AND MEMBERS OF
ANTI - RAGGING COMMITTEE**



AMALA COLLEGE OF NURSING

(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

Minutes of Anti-ragging Committee Meeting Held on 02.03.2022

Anti ragging committee meeting was held on 02.03.2022 at Conference Hall of Amala College of Nursing at 1.00 pm to make strategy plan to avoid ragging prior to the arrival of first year B.Sc. Nursing students on 08.03.2022.

Members Present:

1. Prof. Dr. Rajee Reghunath, Principal
2. Sr. Litha Lizbeth, Vice Principal
3. Sr. Jyothish CSC, Class Co-ordinator
4. Ms. Sisira Suresh O, Student Representative
5. Mr. Antony Joseph T, Office Staff

Agenda of the meeting

1. Action taken report of the previous meeting
2. Strategies are to be decided to prevent ragging since the first year B.Sc. Nursing students are joining on 08.03.2022
3. Mess meeting with mess manager

Discussion of the Agenda

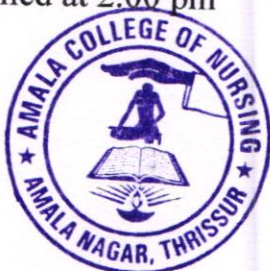
1. Action Taken report of previous meeting:

The meeting started with a silent prayer. The action taken report of the previous meeting was presented by the secretary. No anti-ragging cases were reported in the last academic year.

2. Strategies needed to prevent ragging

A discussion was made on the strategic plan of anti-ragging. After the discussion principal instructed to educate senior students regarding ragging and related punishments, appoint teachers at college and hostel premises for supervision, promote student volunteering, sensitize anti-ragging squad, evaluate the squad activities, display posters about ragging and punishment.

The meeting adjourned at 2.00 pm



Prof. Dr. RAJEE REGHUNATH
PRINCIPAL

AMALA COLLEGE OF NURSING
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Action Taken Report:

Sl. No.	Date of meeting	Action taken report	Date of implementation
1	02.03.2022	<ul style="list-style-type: none">• Conduct a class on antiragging and related punishment to all batches of B.Sc. Nursing students• Reconstitute Anti-ragging committee• Prepare duty list for assigning duty to all teachers in college and hostel supervision• Display flash cards of anti-ragging• Select student representatives for squad activities• Arrange mentor-mentee programme for first year B.Sc. Nursing	01.02.2022


Principal



Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
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Minutes of Anti-ragging Committee Meeting Held on 07.04.2022

Anti-ragging committee was held on 07.04.2022 at conference hall of Amala College of Nursing at 10.00 am to evaluate the atmosphere prevailing after joining of first year B.Sc. Nursing students.

Members Present:

1. Prof. Dr. Rajee Reghunath, Principal
2. Sr. Litha Lizbeth, Vice Principal
3. Sr. Jyothish, Class Co-ordinator
4. Ms. Sisira Suresh O, Student representative
5. Mr. Antony Joseph T, Office Staff

Agenda of the Meeting

1. Action taken report of the previous meeting
2. To evaluate the current atmosphere of the campus after joining first year B.Sc. Nursing

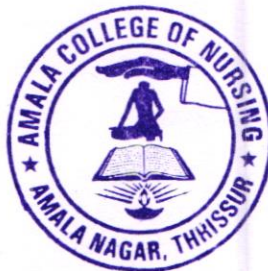
Discussion of the Agenda

1. Action taken report of the previous meeting

The meeting was started with a silent prayer. The action taken report of the previous meeting was presented by the secretary.

- Class on Anti-ragging conducted by Principal Prof. Dr. Rajee Reghunath
- Displayed flash card on Anti-ragging

2. Evaluate the atmosphere prevailing after joining the first year B.Sc. Nursing students. Principal enquired about the ragging cases. The committee observed that there were no written or oral complaints from first year B.Sc. Nursing students. Principal enquired about the ragging cases. The committee observed that there were no written or oral complaints from first year B.Sc. Nursing students. First year students representatives reported that they were satisfied by the care given by teachers and Principal.




Principal

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Minutes of Anti-ragging Committee Meeting Held on 20.11.2022

Anti-ragging committee was reconstituted and meeting was conducted on 20.11.2022. Meeting started at 11.00 am with a silent prayer, with all the members were present. A duty list for anti-ragging squad was put forward and all members were strictly followed the work of the squad. Dr. Rajee Reghunath instructed all the rules and regulations to be followed in campus and hostel wardens also gave instructions to be followed in the hostel.

Members Present:

1. Prof. Dr. Rajee Reghunath, Principal
2. Sr. Litha Lizbeth, Vice Principal
3. Dr. Sr. Merly John
4. Sr. Grace Maria
5. Mrs. Surya
6. Mr. Antony Joseph T, Office Staff

Agenda of the Meeting

1. Action taken report of the previous meeting
2. Strategies are to be decided to prevent ragging since the first year B.Sc. Nursing Students are joining on 30.11.2022.

Discussion of the meeting:


Action taken report of previous meeting

The meeting started with a silent prayer. The action taken report of the previous meeting was presented by the Secretary. No anti-ragging cases was reported in the last academic year.

Strategies needed to prevent ragging

- A discussion was made on the strategic plan of anti-ragging. After the discussion principal instructed to educate senior students regarding ragging and related punishments appoint teachers at college and hostel premises for supervision, promote student volunteering sensitize anti-ragging squad, evaluate the squad activities, display posters about ragging and punishment. The meeting adjourned at 11.00 am.




Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISSUR-680 555

Action taken report

Date of Anti-ragging committee	Action taken report	Date of implementation
20.11.2022	<ul style="list-style-type: none">• Conduct a class on anti-ragging and related punishment to all batches of B.Sc. Nursing students• Reconstitute anti-ragging committee• Prepare dutylist for assigning duty to all teachers in college and hostel supervision• Display flash cards of anti-ragging• Select student representative for squad activities• Arrange mentor-mentee programme for first year B.Sc. Nursing students	29.11.2022




Principal

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Minutes of Anti-ragging Committee Meeting Held on 29.12.2022

Anti-ragging committee meeting was conducted on 29.12.2022. Meeting started at 11.00 am with silent prayer at conference hall of Amala College of Nursing to evaluate the atmosphere prevailing after joining of first year B.Sc. Nursing students.

Members Present

1. Prof. Dr. Rajee Reghunath, Principal
2. Sr. Litha Lizbeth, Vice Principal
3. Dr. Sr. Merly John
4. Sr. Grace Maria
5. Mrs. Surya K
6. Ms. Sisira Suresh O, Student Representative
7. Mrs. Santhi N, Office Staff

AGENDA OF THE MEETING

1. Action taken report of the previous meeting
The meeting was started with a silent prayer. The action taken report of the previous meeting was presented by the secretary.
 - Class on anti-ragging conducted by Principal, Prof. Dr. Rajee Reghunath
 - Displayed flashcard on anti-ragging
2. Evaluate the atmosphere prevailing after joining the first year B.Sc. Nursing students.

Principal enquired about the ragging cases. The committee observed that there were no written or oral complaints from first year B.Sc. Nursing students. First year students representatives reported that they were satisfied by the care given by teachers and principal.




Principal

Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
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**LIST OF MEMBERS
ANTI – RAGGING COMMITTEE
2022 – 2023**



AMALA COLLEGE OF NURSING

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(Certificate No. 18-16/2893-INC)

Order No. B/047/2022/ACON

Date: 23.02.2022

Sub: Reconstitution of anti ragging committee.

Anti ragging committee is reconstituted with the following members.

- Chairman : Fr. Francis Kurissery CMI, Academic Co-ordinator
Secretary : Prof. Dr. Rajee Reghunath, Principal
Members : Sr. Litha Lizbeth, Professor
Mrs. Lakshmi G, Professor
Dr. Sr. Merly John (Molly John), Professor
Moly Thomas, Assistant Professor
Mrs. Maria Thomas, PTA President
Ms. Sisira Suresh O, IV year B.Sc. Nursing Student

Functions:

1. Formulation of policies and activities to prevent ragging.
2. Organizing classes, motivation programmes against ragging.
3. Conducting enquiries (3 members listed as 3,4,5) in the above list.
4. Discussing disciplinary actions.
5. Helping students to enter anti-ragging declaration in amanmovement.org website

*Concluded
KUNHS inspection
11/04/2022*



Lgub
PRINCIPAL

Lgub
Prof. Dr. RAJEE REGHUNATH
PRINCIPAL

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Web : www.amalanursingcollege.org
www.amalaims.org

AMALA COLLEGE OF NURSING
AMALA NAGAR, THRISSUR
Phone : 0487 - 2304070 (College), 2304000 (Hospital)
: 0487 - 2307574, 2304120 (Principal's Office)
: 0487 - 2304103 (Director)
Fax : 0487 - 2307969 (Med.College), 2307020 (Hospital)

AMALA COLLEGE OF NURSING, THRISSUR

ANTI RAGGING DUTY LIST

Date	College	Hostel
08.03.2022	-----	Sr. Litha Lizbeth ✓
09.03.2022	Mrs. Lakshmi G ✓	Sr. Merly John ✓
10.03.2022	Mrs. Chanlin Chacko ✓	Sr. Jyothish ✓
11.03.2022	Mrs. Bincy A P	Moly Thomas (Sr. Dona) ✓
12.03.2022	-----	Tincy Abraham (Sr. Maria) ✓
13.03.2022	-----	Sheela C D (Sr. Grace Maria) ✓
14.03.2022	Ms. Aneesha V. B ✓	Sr. Litha Lizbeth
15.03.2022	Mrs. Rinu David ✓	Sr. Merly John
16.03.2022	Mrs. Shaly Joseph Pullan ✓	Sr. Jyothish
17.03.2022	Mr. Don Jose K	Moly Thomas (Sr. Dona)
18.03.2022	Mrs. Merine Therese Jose	Tincy Abraham (Sr. Maria)
19.03.2022	Mrs. Arya V Ajith	Sheela C D (Sr. Grace Maria)
20.03.2022	-----	Sr. Litha Lizbeth
21.03.2022	Mrs. Yashly Varghese	Sr. Merly John
22.03.2022	Mrs. Shilsa James	Sr. Jyothish
23.03.2022	Mrs. Aswathy Gopi	Moly Thomas (Sr. Dona)
24.03.2022	Mrs. Rosariyo Anto	Tincy Abraham (Sr. Maria)
25.03.2022	Ms. Albrit J Vadakkan	Sheela C D (Sr. Grace Maria)
26.03.2022	Mrs. Lekshmi M	-----

Date: 23.02.2022



Prof. Dr. RAJEE REGHUNATH
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PRINCIPAL



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Order No. B/174/2022/ACON

Date: 15.11.2022

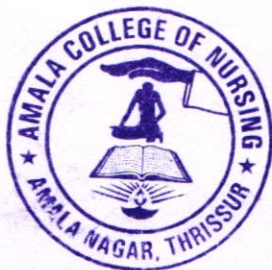
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Secretary : Prof. Dr. Rajee Reghunath, Principal
Members : Sr. Litha Lizbeth, Professor
Mrs. Lakshmi G, Professor
Dr. Sr. Merly John (Molly John), Additional Professor
Moly Thomas, Assistant Professor
Mr. Varghese M. V, PTA President, Mob : 8113927414
Ms. Sisira Suresh O., IV year B.Sc. Nursing Student

Functions:

1. Formulation of policies and activities to prevent ragging.
2. Organizing classes, motivation programmes against ragging.
3. Conducting enquiries (3 members listed as 3,4,5,7) in the above list.
4. Discussing disciplinary actions.
5. Helping students to enter anti-ragging declaration in amanmovement.org website



19/11/22
PRINCIPAL

19/11/22
Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR P.O., THRISUR-680 555

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: 0487 - 2307574, 2304120 (Principal's Office)
: 0487 - 2304103 (Director)
Fax : 0487 - 2307969 (Med.College), 2307020 (Hospital)



AMALA COLLEGE OF NURSING

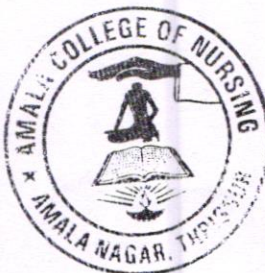
(An undertaking of Amala Cancer Hospital Society)

Amala Nagar P.O., Thrissur-680 555, Kerala, India.

ANTI- RAGGING DUTY LIST 2022

Date	College	Hostel
29.11.2022	-----	Sr. Maria
30.11.2022	Mrs. Chanlin Chacko	Sr. Litha Lizbeth
01.12.2022	Mrs. Bincy A. P	Dr. Sr. Merly John
02.12.2022	Mrs. Aneesha V B	Sr. Jyothish CSC
03.12.2022	Mrs. Rinu David	Sr. Moly Thomas
04.12.2022	-----	Sr. Grace Maria
05.12.2022	Mrs. Shaly Joseph Pullan	Ms. Rohini G
06.12.2022	Mr. Don Jose K	Sr. Maria
07.12.2022	Mrs. Yashly Varghese	Sr. Litha Lizbeth
08.12.2022	Mrs. Shilsa James	Dr. Sr. Merly John
09.12.2022	Mrs. Aswathy Gopi	Sr. Jyothish CSC
10.12.2022	Mrs. Rosariyo Anto	Sr. Moly Thomas
11.12.2022	-----	Sr. Grace Maria
12.12.2022	Mrs. Surya K	Ms. Rohini G
13.12.2022	Mrs. Krishnaja M Unnikrishnan	Sr. Maria
14.12.2022	Mrs. Maria E. J.	Sr. Litha Lizbeth
15.12.2022	Mrs. Shilsa James	Dr. Sr. Merly John
16.12.2022	Mrs. Aswathy Gopi	Sr. Jyothish CSC
17.12.2022	Mrs. Rosariyo Anto	Sr. Moly Thomas
18.12.2022	-----	Sr. Grace Maria
19.12.2022	Mrs. Surya K	Ms. Rohini G
20.12.2022	Mrs. Krishnaja M Unnikrishnan	Sr. Maria

Date: 15.11.2022



Principal

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